

Complete and mail together with other certificates to taxation@tomprop.com

Certificates of Income and Expenditure:

Such as commission income/rental etc.

Expenses such as medical/retirement annuity etc.

Proof of purchase of vehicle, Detailed logbook for vehicle.

Taxpayer Info:

Client name

Client Tax number

Client ID number

Contact phone numbers

Contact email address

Contact postal Address

Income Earned:

Commission

Other

Use of Home Office:

Home size m2

Office space m2

Rent, or

Bond - interest only

Domestic

Gardener

Rates

Insurance

Security

Water/Electricity

Expenses against commission:

Accounting fees

Advertising fees

Bank charges

Cell phone accounts

Client's gifts

Subscriptions

Entertainment

Telkom accounts

Retirement Annuity Contributions

Medical Aid Contributions

Medical Aid Expenses

Other

Vehicle expenses:

Fuel & Oil

Repairs & Maintenance

Insurance

Licences

Depreciation